



The Shrewsbury and
Telford Hospital
NHS Trust

Hybrid Consultant Physician in Acute and Community Medicine including Virtual Ward

INFORMATION FOR CANDIDATES

Our Vision and Values

The Shrewsbury and Telford Hospital NHS Trust is an organisation that strives to provide high quality, safe care for our patients in an environment which our staff are proud to work in

Our Vision:

“To provide excellent care for the communities we serve”

Our Values:



About our Vision

We believe that by adhering to our Vision and working with our Values in mind we can behave in a way which will ensure the right results for the people that matter most – our patients and their families.

About our Values

Our Trust Values provide a guide for our daily lives which we are all expected to uphold, both at work and when we are representing the Trust.

Our Values were developed by staff and our patients, so they represent what is important to us within the organisation and the way we should all behave towards patients, carers, visitors, partners and each other.

You will see our Values throughout the Trust; they are not just words on a page, they represent what we are about here at SaTH. We want patients and their families to say that the care and service they receive from all of us is consistently high-quality, safe, effective and personalised, so the feelings behind the Values shouldn't come as a surprise to anyone working in the NHS.

The reason why it is important that they are clearly written down is so we all know what's expected, and none of us are surprised if we are asked to explain any unacceptable behaviour.

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About the Trust & Hospital Transformation Programme

The Shrewsbury and Telford Hospital NHS Trust (SaTH) is the main provider of acute hospital services for around half a million people in Shropshire, Telford & Wrekin and mid Wales.

Encompassing some of the most picturesque parts of England and Wales, the Trust's catchment stretches from the Cambrian Mountains in the west, to Newport and the fringes of the Black Country in the east. The main towns include: Bridgnorth, Ludlow, Market Drayton, Oswestry, Shrewsbury and Whitchurch (in Shropshire); Newport, Telford and Wellington (in Telford & Wrekin); and Newtown and Welshpool (in Powys) – all beautiful and unique.

Our main service locations are the Princess Royal Hospital (PRH) in Telford and the Royal Shrewsbury Hospital (RSH) in Shrewsbury which are located 20 minutes' drive apart. Together they provide 99% of our activity. Both hospitals provide a wide range of acute hospital services including accident & emergency, outpatients, diagnostics, inpatient medical care and critical care.

We also provide services such as consultant-led outreach clinics at the Wrekin Community Clinic, Telford, the Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen and the Bridgnorth, Ludlow and Whitchurch Community Hospitals.

We employ over 7000 staff, and hundreds of staff and students from other organisations also work in our hospitals. At The Shrewsbury and Telford Hospital NHS Trust (SaTH), there are around 300 volunteers who support patients, their families and colleagues. That net is cast even wider if you include the many charities and organisations whose volunteers also support the Trust including the Lingen Davies Cancer Appeal which is based at the Royal Shrewsbury Hospital.

Our priority is to deliver the best possible diagnostic facilities and high-quality clinical care in a clean, supportive setting. We are committed to ensuring every patient receives effective treatment with respect and dignity.

As part of our long-term vision, to enhance patient care and service delivery, selected services will be either relocating or moving to a cross-site model in 2028. The changes will further bring together our specialist services into a purpose built, modern environment designed to enhance patient care and provide improved working experience for our teams.

As we are currently actively recruiting to roles across services that will be relocating or changing the way the service is delivered, we want to be transparent with all applicants and advise that successful candidates will be expected to move with the service to the Royal Shrewsbury Hospital when the relocation takes place, in early 2028, or move to a cross-site working model.

The relocation will be managed through a formal management of change process, with full consultation and support provided to colleagues throughout the process. An overview of the services that are moving are included on page five of the job pack.



Overview of Changes

Royal Shrewsbury Hospital will specialise in Emergency Care:

- Emergency Department
- Urgent Treatment Centre
- Critical Care Unit
- Consultant-led Maternity Care
- Children's Inpatient Services
- Emergency and Trauma Surgery with complex, planned and children's surgery
- Emergency Medicine, including Cardiology, Stroke, Respiratory, and Acute Medicine
- Consultant Neonatal Services
- Radiotherapy and inpatient and day Cancer Care and Treatment

The Princess Royal Hospital will specialise in Planned Care:

- Diagnostic Endoscopy
- Vibrant planned care site planned inpatient surgery with medical and surgical inpatients on a planned pathway of care.
- Adult and Child outpatients
- Day case surgery centre
- Midwife led unit
- 24/7 urgent treatment service, which would enable 65% patients who would have attended the traditional accident and emergency medicine department to be seen at PRH
- Dedicated procedure suite for local anaesthetics
- Enhanced rehab facilities and new therapy led wards
- Respiratory diagnostic and treatment centre
- Cancer treatment day unit



A message from our Clinical Director

We are delighted that you are considering joining our dynamic teams within Acute Medicine at The Shrewsbury and Telford Hospital NHS Trust (SaTH) and Community Medicine including Virtual Ward within The Shropshire Community Trust (ShropComm). As Divisional Medical Director, together with my Clinical Directors, I am committed to fostering a collaborative, supportive and innovative environment in which every team member can thrive. The recent establishment of an overarching Group Model has enabled the development of these exciting posts. Our ambition is to deliver outstanding care for our patients and a positive, fulfilling experience for our staff, who will play a vital role in achieving our shared goals.

You will have the opportunity to work alongside a diverse team of professionals who are passionate about improving outcomes and delivering clinical excellence. We are committed to supporting your professional development through continuous learning opportunities and a culture in which you feel valued, empowered and able to make a meaningful contribution.

If you are looking for an organisation that values innovation, teamwork and compassion, we warmly invite you to apply and become part of a team that is making a genuine difference to the lives of patients and their families.

As we move forward with plans for a new hospital in Shropshire, we look forward to welcoming talented and committed colleagues to our team.

Dr Saskia Jones-Perrott
Divisional Medical Director

Main Duties & Responsibilities

Clinical

- Supervise medical admissions, ensuring timely junior team assessment and consultant post-take review of all new patients referred to Acute Medicine across the acute medical floor.
- Lead and support the daily medical handover, with a focus on patient safety, continuity of care and learning opportunities.
- Support the work of the medical and nursing teams in this clinical area.
- To develop enhanced clinical skills, especially in the assessment and management of acutely ill patients.
- To have excellent team-working skills with the abilities and professional attitude to work well in a multi-professional team.
- To deliver clinical and quality targets agreed both nationally and locally with clinical teams and commissioners.
- To follow patients throughout their clinical pathways.

Organisational

- To work with local managers and professional colleagues in the employing Trust in the efficient running of the service.
- To be subject to the provisions of the Terms and Conditions of Service, be required to observe the Trust's agreed policies and procedures, drawn up in consultation with the profession on clinical matters and to follow the local and national employment and personnel policies and procedures.
- To participate in the Continuous Professional Development and the Trust's appraisal scheme.
- To be aware of the responsibility of all employees to maintain a safe and healthy environment for patients, visitors and staff and attend all relevant health and safety training.
- Ensure that all Trust-wide standards are maintained to improve the quality of total care to all who come into contact with services provided by Shrewsbury and Telford hospital NHS Trust.

This job description is not intended to be exhaustive. The post holder will be expected to carry out any reasonable duties requested of them, appropriate to the grade and role of the post. Duties and responsibilities may vary from time to time in light of changing circumstances and in consultation with the post holder.

Job Description

Job Title:	Hybrid Consultant Physician in Acute and Community Medicine including Virtual Ward
Grade:	Consultant
Division:	Medicine and Emergency Care
Responsible to:	Divisional Medical Director
Professionally Accountable to:	Medical Director
Hours:	10 Programmed Activities
Duration:	Permanent
Salary:	£113,565 to £150,645 per annum

Job Summary

We are recruiting to 3 hybrid posts across Acute Medicine and the Community/Virtual Ward, with separate opportunities also available in General Internal Medicine (GIM) and the Community/Virtual Ward (5 posts).

These posts are suitable for substantive Consultants with a CCT in Acute or General Medicine, Fixed Term Consultants working towards their Pathway portfolio to Specialist Registration/Certificate of Eligibility for Specialist Registration (CESR), and Specialist Doctors who are able to work at Consultant level and have a minimum of 12 years' postgraduate experience.

Post holders will spend 35% of their time within the Acute Trust and 65% within the Community/Virtual Ward, working in defined blocks. All out-of-hours commitments will be undertaken in support of the Virtual Ward service.

For interested applicants, there may also be an opportunity to discuss the Clinical Lead role for the Community/Virtual Ward.

We are committed to providing mentorship and professional support for applicants who do not yet hold a CCT.

Contribution to an out of hours on call rota is core to this role.

The Post

Acute Medicine

The Department

The department has recently secured significant investment for expansion and improvement, and we are therefore pleased to offer this exciting opportunity to join our Acute Medicine team. We are seeking highly motivated Consultants who are passionate about high-quality front door medicine and who want to help us further develop and strengthen the service. The department has undergone substantial expansion over the last 12 months, including an increase in bed capacity at the PRH site. We are also delighted to be opening two new assessment units, one at each site, which will predominantly receive patients referred from primary care. Our Same Day Emergency Care (SDEC) activity has shown consistent improvement over the last 18 months and is now exceeding national expectations.

The post holder will be supported by a skilled multidisciplinary team including SAS doctors, locally employed and resident doctors, advanced practitioners, nurses, therapists and in-reach specialist teams from across the hospital. Our ambition is to provide evidence-based acute medical care, 24 hours a day, 7 days a week, in a patient-centred environment that is rich in educational opportunities for the whole team.

Although the post holder will have a base site, there will be an expectation to provide cross-site cover in periods of exceptional workforce pressure.

The medical needs of our population continue to evolve. An increasing number of older patients, together with rising levels of multi-morbidity, has led to more patients requiring complex general medical care that does not fit neatly within a single specialty.

The Joint Committee of Shropshire and Telford & Wrekin Clinical Commissioning Groups has approved plans for NHS Future Fit. Funding has been secured to further develop Acute and General Medical services and modernise facilities, with RSH becoming a centre for Specialist Emergency Care and PRH becoming a dedicated Planned Care site.

Further information on ward footprint, subspecialty services, equipment, research and higher professional training is outlined below.

Ward areas

- RSH AMU 20 beds
- RSH SDEC 6 trolleys and 4 chairs and waiting room
- RSH SSW 26 beds and discharge area
- PRH AMU 17 beds with collocated SDEC
- PRH SDEC 9 chairs, 3 trolleys and 1 clinical consulting area (social distancing measures apply)

Managing Acute Take

- Supervise medical admissions, ensuring timely junior team assessment and consultant post-take review of all new patients referred to Acute Medicine across the acute medical floor.
- Lead and support the daily medical handover, with a focus on patient safety, continuity of care and learning opportunities.

- Lead the acute medical take, ensuring patients are assessed and managed efficiently and in a timely manner.
- Support delivery of national and Trust standards for assessment, treatment and patient flow.
- Provide advice to, and where appropriate review, patients at the request of medical and nursing staff working across the acute medical floor.
- Engage in timely discussions with subspecialties such as ITU, Cardiology and Renal Medicine, among others, to support the care of acutely unwell medical admissions.
- Set escalation plans where required, with early recognition of deteriorating patients and clear recommendations for treatment and escalation.
- Refer patients to appropriate discharge support services where required, for example OPAT and the Virtual Ward.

Same Day Emergency Care (SDEC)

- Undertake prompt assessment of patients seen in this area, including early senior review to initiate investigations and support rapid patient turnaround.
- Facilitate the 'pull' and 'push' of patients from the Emergency Department in line with SDEC criteria.
- Support the work of the medical and nursing teams in this clinical area.
- Refer patients to appropriate discharge support services where required, for example OPAT and the Virtual Ward.
- Liaise with other specialties as required.
- Maintain effective communication with primary care colleagues to support a smooth transition of care following discharge.
- Use Acute Medicine outpatient resources where appropriate.

Admitting Medical Unit (AMU)

- Using 'SHOP' model to review patients allocated to this area as part of a morning ward round.
- Facilitating early discharges.
- Provide learning opportunities for doctors in training during and after ward rounds.
- Undertake the daily on-going care and supervision of those patients who remain on the assessment area until transferred into the appropriate specialty ward or discharged.
- Arrange prompt discharge and identify alternative care pathways for patients, for example the Virtual Ward or OPAT services.
- Participate in routine departmental huddles (for example, board rounds) to support timely patient care and coordinated team working.
- Provide prompt review and assessment of patients within the unit as and when required.
- Ensure accurate and timely communication with primary care once patients are discharged.

Short Stay Ward

- Using 'SHOP' model to review patients allocated to this area as part of a morning ward round.
- Facilitating early discharges.

- Provide learning opportunities for doctors in training during and after ward rounds.
- Undertake the daily on-going care and supervision of those patients who remain on the assessment area until transferred into the appropriate specialty ward or discharged.
- Arrange prompt discharge and identify alternative care pathways for patients, for example the Virtual Ward or OPAT services.
- Participate in routine departmental huddles (for example, board rounds) to support timely patient care and coordinated team working.
- Provide prompt review and assessment of patients within the unit as and when required.
- Ensure accurate and timely communication with primary care once patients are discharged.

Other duties and responsibilities

- Work flexibly to support the service during unexpected staff shortages, for example sickness absence.
- Contribute to departmental projects focused on improvement and innovation to enhance service quality.
- Demonstrate excellent team-working skills and the professional attitude required to work effectively within a multi-professional team.

Education and Training

- We have an excellent departmental teaching programme, and it is expected that the post-holder together with the rest of the team will participate in teaching and training of junior doctors, advanced care practitioners, nursing staff and medical students from Keele University.
- Successful applicants who wish to take a formal role in undergraduate or postgraduate education will be encouraged to do so.
- Take an appropriate share of responsibility for the professional supervision and development of trainee and non-trainee doctors within the speciality, to include appraisal.
- Post holders will be encouraged to gain NHSE recognition as educational and clinical supervisors by attending local as well as regional training courses.
- Post holders will be supported in their own professional development.

Safety and Quality

- Participate in monthly governance meetings, bimonthly departmental meetings and divisional meetings.
- Participate in audit and quality improvement work that is ongoing in the department.
- Participate in the mortality review process.
- Research interests within Acute Medicine will be encouraged.
- Participate in appraisal and revalidation.
- Ensure mandatory training is kept up to date.
- To develop enhanced clinical skills, especially in the assessment and management of acutely ill patients by attending departmental simulation sessions.
- Support delivery of agreed clinical quality standards at both national and local level.
- Contribute to safe, efficient patient progression through acute care pathways.
- Support prompt identification of patients who are medically fit and do not require admission

to hospital.

- Demonstrate a firm involvement in Clinical Governance, Risk Management and Clinical Audit. This will include the development and maintenance of appropriate systems and practices to ensure continued safe clinical practice.

Organisational

- To work with local managers and professional colleagues in the employing Trust in the efficient running of the service.
- To be subject to the provisions of the Terms and Conditions of Service, be required to observe the Trust's agreed policies and procedures, drawn up in consultation with the profession on clinical matters and to follow the local and national employment and personnel policies and procedures.
- To participate in the Continuous Professional Development and the Trust's appraisal scheme.
- To be aware of the responsibility of all employees to maintain a safe and healthy environment for patients, visitors and staff and attend all relevant health and safety training.
- Ensure that all Trust-wide standards are maintained to improve the quality of total care to all who encounter services provided by Shropshire, Telford & Wrekin Community & Hospital, NHS Group)

Current Medical Staffing

Consultants

Dr N Ahmad	Consultant in Respiratory and Acute Medicine, Clinical Director
Dr T Ahmad	Consultant in Acute Medicine and Endocrinology
Dr R Khan	Consultant in Acute Medicine with specialist interest in Respiratory
Dr J Lin Yip	Consultant in Acute and Renal Medicine
Dr A Maharaj	Consultant in Acute Medicine with specialist interest in Cardiology
Dr A Sagdeo	Consultant in Acute Medicine with specialist interest in Endocrinology
Dr A Szczerbinska	Consultant in Acute Medicine
Dr I Tanswell	Consultant in Acute Medicine
Dr D Warner	Consultant in Acute Medicine
Dr B Yin	Consultant in Acute and Renal Medicine
Dr N Ansari	NHS Locum Consultant in Acute Medicine
Dr M Cherukattu	NHS Locum Consultant in Acute Medicine
Dr T Govindagowda	NHS Locum Consultant in Acute Medicine
Dr M Hasan	NHS Locum Consultant in Acute Medicine
Dr I Maqsood	NHS Locum Consultant in Acute Medicine
Dr A Mohamed	NHS Locum Consultant in Acute Medicine
Dr O Mohammed	NHS Locum Consultant in Acute Medicine
Dr M Sadiq	NHS Locum Consultant in Acute Medicine

Dr A Shardha	NHS Locum Consultant in Acute Medicine
Dr A Teama	NHS Locum Consultant in Acute Medicine

SAS Doctors

Dr H Ahmad	Specialty Doctor
Dr G Joseph	Specialty Doctor
Dr G Vajeeharan	Specialty Doctor

Secretarial Support

1.8 WTE Medical Secretaries and 1.6 WTE Support Secretaries across the Consultant team, with additional admin and clerical support within the Department.

Management Structure

Divisional Medical Director	Dr Saskia Jones-Perrott
Clinical Director	Dr Nawaid Ahmad
Centre Manager	Natalie Dulson
Operations Manager	Emma Peever

Job Plan

Job Plan (when on Acute Medicine blocks)

A formal job plan will be agreed between the successful candidate and their Clinical Director and consultant colleagues, on behalf of the Medical Director within 3 months of starting in post. A full-time job plan is based on a 10 PA working week. The job plan will be reviewed annually and is a prospective agreement that sets out the consultant's duties, responsibilities, and objectives for the coming year.

It covers all aspects of a consultant's professional practice including clinical work, teaching, research, education and managerial responsibilities. It will provide a clear schedule of commitments, both internal and external and will include personal objectives, detailing links to wider service improvements and trust strategic priorities.

For a full-time contract, the job plan will be divided on average per week (pro-rata for a part time post) as:

- 7.5 Programmed Activities (PAs) of Direct Clinical Care - includes clinical activity, clinically related activity and predictable and unpredictable emergency work. One DCC is allocated for clinical admin work.
 - **Morning Inpatient Reviews (AMU and AAU):** On average, acute physicians review 10 patients each morning on the Acute Medical Unit (AMU) or Acute assessment unit (AAU).
 - **Short Stay Ward Rounds:** Each short stay ward round typically involves 12 - 14 patients.
 - **Acute Medical Take in ED:** The average intake per hospital site is 40 - 60 patients over 24 hours. Each acute physician is responsible for approximately 10 - 12 post-take reviews per four-hour shift between 0830-1700 hours

- **Same Day Emergency Care (SDEC):** SDEC service runs from 0830-2130 hours divided into 3 shifts and on average will manage 30-35 patients per day at each site, including new and follow ups. This work is supported by a well-structured team, including the nurse in charge of SDEC, alongside a dedicated junior workforce comprising GPs, ACPs, PAs, and junior doctors.

Supporting Professional Activities (SPAs)

- **0.5 SPA (Corporate):** This allocation will focus on corporate responsibilities, with the specific scope agreed upon at the time of appointment.
- **0.5 SPA** for supervision and teaching/training

The successful candidate will be expected to contribute to:

- Audit and quality improvement initiatives
- Clinical governance activities
- Team management and leadership
- Development and enhancement of acute medical services

1.5 SPAs: Dedicated to Appraisal and revalidation

The allocation of PAs is reviewed and may be subject to adjustment when a further diary exercise is undertaken or if the service demands a review of the team job plan.

Any applicant who is unable, for personal reasons, to work full-time will be eligible to be considered for the post. If such a person is appointed, modification of the job content will be discussed on a personal basis with the Trust in consultation with other consultant colleagues.

Timetable

The following provides scheduling details of the clinical activity and clinically related activity components of the appointee's standard working week.

Day	Time	Location	Work	Category	No. of PAs
Monday					
	AM	[AMU]	[Ward round]	DCC	[1]
	PM	[SDEC]	[Post take]	DCC	[1]
Tuesday					
	AM	[AAU]	[Ward round]	DCC	[1]
	PM	[Non-working time]	[X]	[X]	[0]
Wednesday					
	AM	[ED]	[Post take]	DCC	[1]
	PM	[SPA]	[SPA]	SPA	[1]

Thursday	AM	[AMU]	[Ward round]	DCC	[1]
	PM				[SPA]

This timetable is indicative only and the formal job plan will be agreed between the successful applicant and their clinical director within 3 months of starting in post. It is likely that discussions following appointment will allow the successful candidate to take on more sessions or additional roles, to add to their weekly PA allocations. This will be supported by the department.

On-call and cover arrangements

- There are no GIM on-call commitments attached to this post. The post holder will cover the Virtual Ward as part of the out-of-hours rota on a 1:8 basis, working 17:00–20:00 on weekdays and 09:00–17:00 at weekends and on bank holidays based in the Acute Hospital hub, with telephone support until 20:00.
- There are no on-call supplements attached to this post, as there are no overnight on-call commitments.
- This will be prospective cover, and duties will need to be swapped during periods of annual leave.

Community Medicine/Virtual Ward

The Urgent Emergency Care Division within the Community Trust was established in response to the national ambition to improve the quality and capacity of care delivered closer to home through urgent and crisis response services.

The post holder will provide senior medical support and leadership to the Virtual Ward, working alongside a well-established multidisciplinary team that includes Advanced Clinical Practitioners, Pharmacy, Nursing, Allied Health Professionals and a range of additional support services.

The role includes participation in daily patient caseload meetings, locality multidisciplinary caseload meetings and urgent patient reviews, both face to face and remote. The post also includes home visits and therefore requires on-site working.

We have developed local pathways that enable clinical discussions with Acute Medicine, General Medicine and specialty physicians within The Shrewsbury and Telford Hospital NHS Trust, supporting timely access to expert advice when required to progress patient care.

Virtual wards provide a safe and effective alternative to bedded hospital care. By combining technology-enabled monitoring with face-to-face support, they offer patients who would otherwise require admission the option of receiving treatment in their own home, either to avoid admission altogether (step up) or to support earlier discharge from hospital (step down).

The Virtual Ward supports early discharge from The Shrewsbury and Telford Hospital NHS Trust (SaTH) for patients whose ongoing medical care can be delivered safely at home. It also accepts community referrals

to help prevent hospital admission from primary care, the West Midlands Ambulance Service and other community services.

Since its implementation in 2022, the Shropshire, Telford and Wrekin Virtual Ward Service has continued to grow and now provides consultant-led, safe, timely and appropriate hospital-level care in patients' homes. A national operational framework is in place for virtual wards, and our service reflects this guidance, currently supporting beds across five specialties: Respiratory, Frailty, General Medicine, Cardiology and Surgical pathways.

Job Plan (when on Virtual Ward blocks)

The successful applicant will provide medical leadership and deliver holistic medical care to patients, working closely with medical colleagues and the wider multidisciplinary team in line with the agreed job plan.

The successful applicant will share responsibility for the continued development of the Virtual Ward service alongside the senior leadership and clinical team, including operational leads, the Lead ACP and the Principal Pharmacist. The role also includes supporting the education and training of the Virtual Ward clinical team, including medical colleagues and advanced nurse and clinical practitioners.

A formal job plan will be agreed with the successful candidate within 3 months of starting in post. A full-time job plan is based on a 10 PA working week and will be reviewed annually. It will set out the Consultant/Specialist's duties, responsibilities and objectives for the coming year, including clinical work, teaching, research, education and managerial responsibilities.

For a full-time contract, the job plan will be divided on average per week (pro-rata for a part time post) as:

- 7.5 Programmed Activities (PAs) of Direct Clinical Care, including clinical activity, clinically related activity, and predictable and unpredictable emergency work. Clinic templates are 3.5 hours, allowing 0.5 hours for related administration within the 1 PA allocated.
- 2.5 Supporting Professional Activities (SPAs), including CPD, audit, teaching and research. Of these, 1.5 SPAs will support revalidation. The remainder will be directed towards Trust priorities and may include educational supervision, lead roles and other agreed activities, reviewed annually through job planning. SPA time for quality assurance activities will be provided, and Consultants may undertake a maximum of one SPA session off site, subject to service requirements.

The allocation of PAs is reviewed and may be subject to adjustment when a further diary exercise is undertaken or if the service demands a review of the team job plan. To undertake other duties commensurate with this grade of post requires agreement with the relevant line manager.

The following provides proposed scheduling details of the clinical activity and clinically related activity components of the appointee's standard working week. This timetable is indicative only and the formal job plan will be agreed between the successful applicant and their clinical director within 3 months of starting in post.

Day	Time	Location	Work	Category	No. of Pas
Monday	AM	SCHT	MDT	DCC	[1]
	PM	SCHT	Clinical Visit/CPD	DCC/SPA	[0.5/0.5]
Tuesday	AM	SCHT	MDT	DCC	[1]
	PM	SCHT	Clinical Visit/Teaching	DCC	[1]
Wednesday	AM	SCHT	MDT	DCC	[1]
	PM	SCHT	Audit/CPD/Appraisal	SPA	[1]
Thursday	AM	SCHT	MDT	DCC	[1]
	PM	SCHT	Clinical Visit	DCC	[1]
Friday	AM	SCHT	MDT	DCC	[1]
	PM	SCHT	Audit/CPD/Appraisal	SPA	[1]
Total PAs	Direct clinical care				7.5
	Supporting professional activities				2.5

On-call and cover arrangements

- The post holder will cover the Virtual Ward as part of the out-of-hours rota on a 1:8 basis, working 17:00–20:00 on weekdays and 09:00–17:00 at weekends and on bank holidays, with telephone support until 20:00 and appropriate time off in lieu. Additional PAs may be available by negotiation, subject to job planning.
- There are no on-call supplements attached to this post, as there are no overnight on-call commitments.
- This will be prospective cover, and duties will need to be swapped during periods of annual leave.

This job description is not intended to be exhaustive. The post holder will be expected to carry out any reasonable duties requested of them, appropriate to the grade and role of the post. Duties and responsibilities may vary from time to time considering changing circumstances and in consultation with the post holder.

General Conditions

Annual Leave

Doctors upon first appointment to the Consultant/Specialist grade shall be entitled to annual leave at the rate of 32 days a year.

Doctors who have completed a minimum of 7 years' service as a Consultant/Specialist shall be entitled to annual leave at the rate of 34 days per year.

The rate of annual leave will be based on a full-time contract of 10 PAs. Additional PAs above 10 PAs will not accrue additional entitlements to annual leave over and above the full-time allocation. For consultants working part-time, the full-time entitlement will be pro-rated in accordance with the contracted PAs.

Study Leave

Professional and Study leave includes but is not restricted to participation in:

- Study, usually but not exclusively or necessarily on a course or programme
- Research
- Teaching
- Examining or taking examinations
- Visiting clinics and attending professional conferences
- Training

The appointee will be entitled to 30 days of Study/Professional Leave across a 3-year fixed period with a set budget.

Research

It is usual for the Trust to be participating in many research projects at any time. Every effort would be made to accommodate a particular research interest you may have, particularly if trainee members of the department could be incorporated in the methodological and practical stages.

Audit

Great importance is placed upon audit within the Shrewsbury and Telford Hospital NHS Trust and you will be expected to contribute to this as part of your role. The Trust has a fully staffed Audit Department at both hospitals with extremely well-organised teams.

Appraisal, Revalidation and Mentorship

- The Trust has the required arrangements in place, to ensure that all Doctors have an annual appraisal with a trained appraiser and supports all Doctors going through the revalidation process.
- The Trust supports the Royal College of Physicians Guidance on provision of mentors for new Consultants, in line with GMC recommendations. This will be provided within the Trust.
- We will require you to register SaTH as your designated body via the GMC to ensure that you are set up on the Premier IT Revalidation e-Portfolio (PReP) Revalidation System. We will complete this as soon as possible upon your commencement with the Trust.
- The Trust also supports the requirements for continuing professional development and is committed to providing time and financial support for these activities.
- A formal review of the job plan will be performed at least annually. Appropriate educational and training needs will be supported by the Trust, as agreed with the LNC (for example, the approval and funding of study leave). An annual job plan review at individual and departmental level is being introduced. You will be expected to participate in this exercise.
- We will require you to register SaTH as your designated body via the GMC to ensure that you are set up on the Equiniti Revalidation System. We will complete this as soon as possible upon your commencement with the Trust.
- The Trust also supports the requirements for continuing professional development and is committed to providing time and financial support for these activities.

Accommodation

The Trust offers single residential accommodation for medical staff depending on availability. The Trust only provides single accommodation so private rental would need to be arranged for family accommodation.

Other Facilities

There is an active Doctors Mess run by the Junior Doctors Mess Committee which organise social events, parties, outings etc. There are on-site fitness centres (a membership fee is payable) available to all members of staff

Office and Secretarial Support

The post holder will have full-time secretarial support with an adequately equipped office that will include a computer with access to Trust IT facilities.

Staff Benefits

There are a number of staff benefits schemes which attract tax reductions if joined. This includes a discount on the staff car parking charge, staff gym membership, on-site crèche/childcare provision and access to NHS Discounts schemes.

Health & Safety

As an employee of the Trust you have a responsibility to:

- Take reasonable care of your own health and safety and that of any other person who may be affected by your acts or omissions at work, and ensuring a COVID secure workplace for the team.
- Co-operate with the Trust in ensuring that Statutory Regulations, Codes of Practice, Local Policies and Departmental Health and Safety Rules are adhered to.
- To not intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety.

Infection Prevention and Control

The prevention and management of acquired infection is a key priority for the Trust. Any breach of Infection Control Policies is a serious matter which may result in disciplinary action. As an employee of the Trust you have a responsibility to:

- Ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself.
- Be aware of Infection Prevention and Control Policies, Practices and Guidelines appropriate for your duties and you must follow these at all times to maintain a safe environment for patients, visitors and staff.
- Maintain an up-to-date knowledge of Infection Prevention and Control, Policies, Practices and Procedures through attendance at annual mandatory updates and ongoing continuing professional development.
- Challenge poor infection prevention and control practices of others and to report any breaches, using appropriate Trust mechanisms (e.g. incident reporting policy).

Information Governance

The Trust is committed to compliance with Information Governance standards to ensure that all information is handled legally, securely, efficiently and effectively. You are required to comply with the Trust's Information Governance policies and standards. Failure to do so may result in action being taken in accordance with the Trust's Disciplinary Procedure.

- Confidentiality and Security - Your attention is drawn to the confidential nature of information collected within the NHS. Whilst you are employed by the Trust you will come into contact with confidential information and data relating to the work of the Trust, its patients or employees. You are bound by your conditions of service to respect the confidentiality of any information you may come into contact with which identifies patients, employees or other Trust personnel, or business

information of the Trust. You also have a duty to ensure that all confidential information is held securely at all times, both on and off site.

- **Disclosure of Information** - The unauthorised use or disclosure of information relating to the Trust's activities or affairs, the treatment of patients or the personal details of an employee, will normally be considered a serious disciplinary offence which could result in dismissal. Upon leaving the Trust's employment and at any time thereafter you must not take advantage of or disclose confidential information that you learnt in the course of your employment. Unauthorised disclosure of any of this information may be deemed as a criminal offence. If you are found to have permitted the unauthorised disclosure of any such information, you and the Trust may face legal action.
- **Information Quality and Records Management** - You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

Professional Standards and Performance Review

As an employee of the Trust you have a responsibility to:

- Participate in statutory and mandatory training as appropriate for the post.
- Maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct.
- Take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates.
- Participate in the Trust's appraisal processes including identifying performance standards for the post, personal objective setting and the creation of a personal development plan in line with the NHS Knowledge and Skills Framework outline for the post.

Safeguarding Children and Vulnerable Adults

We all have a personal and a professional responsibility within the Trust to identify and report abuse. This may be known, suspected, witnessed or have raised concerns. Early recognition is vital to ensuring the patient is safeguarded; other people (children and vulnerable adults) may be at risk. The Trust's procedures must be implemented, working in partnership with the relevant authorities. The Sharing of Information no matter how small is of prime importance in safeguarding children, young people and vulnerable adults.

As an employee of the Trust, you have a responsibility to ensure that:

- You are familiar with and adhere to the Trust's Safeguarding Children Procedures and Guidelines.
- You attend Safeguarding Awareness Training and undertake any additional training in relation to safeguarding relevant to your role.

Social Responsibility

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills and our engagement with the local community so that we can make a positive contribution to society. As an employee of the Trust, you have a responsibility to take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport, and waste.

Continuous Improvement

The Shrewsbury and Telford Hospital NHS Trust is committed to creating a culture that puts Continuous Improvement at the forefront of our transformational journey and our aim is to empower colleagues at all levels have the confidence, capability, passion, and knowledge, to test changes and make improvements at SaTH and in the communities we serve.

Following a successful five-year partnership with the Virginia Mason Institute in the USA, SaTH continues to further develop and embed the Trust's approach to Continuous Improvement at all levels of the organisation. You will be supported by an Improvement Hub, which will provide the necessary expertise to support you make improvements, while also providing training at various stages of your time at SaTH, as part of your continuing professional development.

No Smoking Policy

There is a no smoking policy in operation within the Trust. Smoking within the Trust's premises or within the Trust's grounds is not permitted.

Miscellaneous

This job description is an outline of the key tasks and responsibilities of the post and is not intended to be an exhaustive list. The job may change over time to reflect the changing needs of the Trust and its services as well as the personal development.



Person Specification

The following pages contain a description of the qualifications, skills, experience, knowledge and other attributes a candidate should ideally possess to successfully perform this role.

QUALIFICATIONS

CRITERIA	ESSENTIAL	DESIRABLE
• MBBS, MBChB or equivalent medical qualification • MRCP or equivalent • Evidence of a PhD or higher-level education	✓ ✓	✓

ENTRY CRITERIA

CRITERIA	ESSENTIAL	DESIRABLE
• Full Registration and a licence to practise with the General Medical Council (GMC) • Entry on the General Medical Council (GMC) Specialist Register via one of the following: Certificate of Completion of Training (CCT) (the proposed CCT date must be within 6 months of the interview) Certificate of Eligibility for Specialist Registration (CESR)	✓ ✓	

GENERIC CAPABILITIES FRAMEWORK

Professional Values & Behaviours

ESSENTIAL CRITERIA	ESSENTIAL	DESIRABLE
• Practises with the professional values and behaviours expected of all doctors as set out in GMC Good Medical Practice and the Generic Professional Capabilities Framework (or equivalent for dentists). • Demonstrates the underpinning subject-specific competences i.e., knowledge, skills and behaviours relevant to the role setting and scope. • Clinically evaluates and manages a patient, formulating a prioritised differential diagnosis, initiating an appropriate management plan, and reviewing and adjusting this depending on the outcomes of treatment. • Critically reflects on own competence, understands own limits, and seeks help when required. • Communicates effectively and able to share decision-making with patients, relatives and carers; treats patients as individuals, promoting	✓ ✓ ✓ ✓	

a person-centred approach to their care, including self-management.		
Respects patients' dignity, ensures confidentiality and appropriate communication where potentially difficult or where barriers exist, e.g., using interpreters and making adjustments for patients with communication difficulties	✓	
Demonstrates key generic clinical skills around the areas of consent; ensuring humane interventions, prescribing medicines safely and using medical devices safely.	✓	
Adheres to professional requirements, participating in annual appraisal and reviews of performance and progression.	✓	
Awareness of legal responsibilities relevant to the role, such as around mental capacity and deprivation of liberty; data protection; equality and diversity.	✓	
Applies basic principles of public health; including population health, promoting health and wellbeing, work, nutrition, exercise, vaccination and illness prevention, as relevant to their specialty.	✓	

Leadership & Team Working

CRITERIA	ESSENTIAL	DESIRABLE
Awareness of their leadership responsibilities as a clinician and demonstrates appropriate leadership behaviour; managing situations that are unfamiliar, complex, or unpredictable and seeking to build collaboration with, and confidence in, others.	✓	
Demonstrates understanding of a range of leadership principles, approaches and techniques so can adapt leadership behaviours to improve engagement and outcomes – appreciates own leadership style and its impact on others.	✓	
Develops effective relationships across teams and contributes to work and success of these teams – promotes and participates in both multidisciplinary and interprofessional team working.	✓	
Critically reflects on decision-making processes and explains those decisions to others in an honest and transparent way.	✓	
Demonstrates ability to challenge others, escalating concerns when necessary.	✓	
Develops practice in response to changing population health need, engaging in horizon scanning for future developments.	✓	

Patient Safety & Quality Improvement

CRITERIA	ESSENTIAL	DESIRABLE
Takes prompt action where there is an issue with the safety or quality of patient care, raises and escalates concerns, through clinical governance systems, where necessary.	✓	
Demonstrates understanding of the basic principles of audit, clinical risk management, evidence-based practice, patient safety and clinical quality improvement initiatives	✓	

• Applies basic human factors principles and practice at individual, team, organisation, and system levels.	✓	
• Collaborates with multidisciplinary and interprofessional teams to manage risk and issues across organisations and settings, with respect for and recognition of the roles of other health professionals.	✓	
• Advocates for, and contributes to, organisational learning.	✓	
• Reflects on personal behaviour and practice, responding to learning opportunities.	✓	

Safeguarding Vulnerable Groups

CRITERIA	ESSENTIAL	DESIRABLE
• Recognises and takes responsibility for safeguarding children, young people, and adults, using appropriate systems for identifying, sharing information, recording and raising concerns, obtaining advice and taking action.	✓	
• Applies appropriate equality and diversity legislation, including disability discrimination requirements, in the context of patient care.	✓	

Education & Training

CRITERIA	ESSENTIAL	DESIRABLE
• Critically assesses own learning needs and ensures a personal development plan reflects both clinical practice and relevant generic capabilities.	✓	
• Promotes and participates in individual and team learning; supporting the educational needs of individuals and teams for uni-professional, multidisciplinary and interprofessional learning.	✓	
• Identifies and creates safe and supportive working and learning environments.	✓	
• Takes part in patient education.	✓	

Research & Scholarship

CRITERIA	ESSENTIAL	DESIRABLE
• Keeps up to date with current research and best practice in the individual's specific area of practice, through appropriate continuing professional development activities and their own independent study and reflection.	✓	
• Critically appraises and understands the relevance of the literature, conducting literature searches and reviews; disseminates best practice including from quality improvement projects.	✓	
• Communicates and interprets research evidence in a meaningful way for patients to support shared decision-making.	✓	
• Works towards identifying the need for further research to strengthen the evidence base or where there are gaps in knowledge, networking with teams within and outside the organisation	✓	

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|---|---|--|
| <ul style="list-style-type: none"> • Locates and uses clinical guidelines appropriately. | ✓ | |
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Poppy's Promise

Poppy's Promise is a compassionate care initiative introduced within this Trust to enhance communication, respect and empathy across every aspect of patient care.

The initiative was founded by Katie Russell, following the loss of her daughter Poppy, who tragically died at just twelve hours old due to failures in care and communication. Born from that experience, Poppy's Promise serves as a powerful reminder that while clinical skill saves lives, it is compassion, listening and respect that define the quality of care and human connection. By embedding this promise across our organisation, we ensure that no patient or family ever feels unseen, unheard, or uncared for.

Poppy's Promise is a five-stage framework that supports NHS staff to provide compassionate, consistent and patient-centred care. It aims to create a culture where empathy and communication are prioritised at every level – from education and recruitment to daily patient interactions.

At the heart of the initiative lies the C.A.R.E. framework, which outlines four guiding principles for staff to follow. The CARE principles form the foundation of Poppy's Promise. They describe the behaviours, attitudes and values that underpin every interaction – between staff and patients, staff and families, and colleagues with one another.

CARE is not an additional task. It is how care is delivered.

C.A.R.E. Meaning and Practice

Compassion - Demonstrate genuine kindness, empathy and humanity in every interaction. Compassion means recognising the emotional as well as the physical needs of patients, families and colleagues, and responding with care, patience and understanding. Small acts of compassion can have a lasting impact.

Acknowledge - Actively listen and be fully present. Use eye contact, names and open body language, and acknowledge the individual's feelings, concerns and lived experience. Every person should feel seen, heard and taken seriously.

Respect - Treat everyone with dignity, honesty and fairness at all times. Respect individual differences, personal circumstances and lived experience. Trust is built through respectful behaviour, consistency and integrity.

Empower - Enable people to be active participants in their care and work.

Communicate clearly, encourage questions and shared decision-making, and ensure patients, families and colleagues feel informed, confident and included.

Poppy's Promise is more than a framework – it represents a cultural shift towards human-centred care. By adopting these principles, we:

- Strengthen trust and communication between staff and patients
- Reduce avoidable harm through better understanding and listening
- Improve patient experience and staff wellbeing
- Foster a culture of openness, empathy and shared responsibility

Every member of staff has a role to play in bringing Poppy's Promise to life. Whether you are clinical, administrative or support staff, compassion and communication are part of everyone's role.

In daily practice, you can:

- Take a moment before entering a patient's space – centre yourself, focus on the person, not the task
- Use clear, respectful and kind language
- Listen without interruption and acknowledge emotions expressed
- Be honest and transparent, even when conversations are difficult
- Reflect after interactions – consider how your approach made the patient or family feel

All staff within the Trust are expected to:

- Uphold the values of Poppy's Promise in all patient and colleague interactions
- Attend any training, workshops or refreshers provided as part of the initiative
- Support colleagues in modelling compassionate behaviours
- Raise concerns constructively when communication or respect fall short
- Reflect these principles in both professional and personal conduct within the workplace

Together, we can make every interaction an opportunity to care, listen and make a difference.

That is Poppy's Promise.