



The Shrewsbury and
Telford Hospital
NHS Trust

SPECIALIST IN HAEMATOLOGY

INFORMATION FOR CANDIDATES



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About the Trust

The Shrewsbury and Telford Hospital NHS Trust (SaTH) is the main provider of acute hospital services for around half a million people in Shropshire, Telford & Wrekin and mid Wales.

Encompassing some of the most picturesque parts of England and Wales, the Trust's catchment stretches from the Cambrian Mountains in the west, to Newport and the fringes of the Black Country in the east. The main towns include: Bridgnorth, Ludlow, Market Drayton, Oswestry, Shrewsbury and Whitchurch (in Shropshire); Newport, Telford and Wellington (in Telford & Wrekin); and Newtown and Welshpool (in Powys) – all beautiful and unique.

Our main service locations are the Princess Royal Hospital (PRH) in Telford and the Royal Shrewsbury Hospital (RSH) in Shrewsbury which are located 20 minutes' drive apart. Together they provide 99% of our activity. Both hospitals provide a wide range of acute hospital services including accident & emergency, outpatients, diagnostics, inpatient medical care and critical care.

We also provide services such as consultant-led outreach clinics at the Wrekin Community Clinic, Telford, the Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen and the Bridgnorth, Ludlow and Whitchurch Community Hospitals.

We employ almost 6,000 staff, and hundreds of staff and students from other organisations also work in our hospitals. We benefit from around 1,000 wonderful volunteers, and our main charitable partners are the League of Friends at the Royal Shrewsbury Hospital, Friends of the Princess Royal Hospital, and the Lingen Davies Cancer Appeal which is based at the Royal Shrewsbury Hospital.

We are committed to providing the best possible diagnostic facilities and high-quality clinical care in a clean, supportive environment where patients are treated effectively with respect and dignity.

The Shrewsbury and Telford Hospital NHS Trust continues to work with our partners in health and social care in Shropshire, Telford and Wrekin and mid Wales to develop patient-focused services that meet the needs of our communities.

Plans have been given the go ahead to transform local hospital services for the half a million residents of Shropshire, Telford & Wrekin and mid Wales to make sure two vibrant hospitals and the wide range of services they provide for people locally are kept in the county. This landmark decision will result in better care for patients, secure the £312m on offer from HM Treasury and develop both hospital sites to deliver state of the art facilities in which staff will be proud to work and patients will choose to be treated.



A message from our Clinical Director

Thank you for your interest in the role of Specialist Doctor in Haematology. This is a new and exciting role that will bring a more senior element to a long established multi-disciplinary workforce in Haematology at SaTH.

The department already supports a Specialty Doctor, an Advanced Clinical Practitioner and a Nurse Consultant as well as 9 x Clinical Nurse Specialists with Consultant support given by 4 x substantive consultant colleagues.

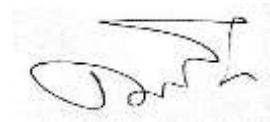
The Specialist Doctor position will entail more autonomy, and more specialist working than can currently be offered by our Speciality Doctor and will be a welcome addition. The position will include stand-alone in-patient ward support, consultative on call, and laboratory support, yet with a strong ethos towards team working and shared responsibility for complex cases. This ethos already exists amongst the established consultant team, with whom we would envision very close & collaborative working. Working within the Department of Cancer Services we have a Specialist Doctor for Palliative Care, who also contributes to a national Specialist Doctor Advocacy panel and can offer support once in post.

The Haematology department is cohesive, well-structured and future focused at all levels. This allows for increased autonomy of practice across the team, innovative pathway development, and a 'Get It Right First Time' mentality towards ensuring the right staff see the right patient from the outset. All staff are incentivised towards advancing this ethos and actively contribute towards change & growth at departmental level.

The Department was an early adopter of Patient Initiated Follow Up and Planned Stratified Care, and now offers a host of remote services coordinated through non-clinical Navigator posts.

The Trust has secured £312M for Hospital Transformation, which will incorporate a new 32-bedded Haematology & Oncology ward at the Royal Shrewsbury Hospital site. Works have already commenced and will deliver circa 2027. Trust wide the project will free up real estate, allowing for a charitably funded Haematology & Oncology Day Unit at The Princess Royal site in Telford circa 2028 onwards. These investment opportunities will be a stepping stone towards future service growth, and further expansion of our diverse, multi-disciplinary workforce.

We look forward to welcoming you into our team.



Dewi Eden



Main Duties & Responsibilities

Clinical

- Expected to cover the Haematology Day Unit and Assessment Bay Area, seeing and assessing unwell patients.
- Providing support for the junior ward doctors.
- Working closely with the clinical nurse specialists.
- Supporting outpatient clinics.
- Undertake Laboratory duties.
- To develop enhances clinical skills and management of acutely ill patients.
- To develop enhanced clinical skills, especially in the assessment and management of acutely ill patients.
- To have excellent team-working skills with the abilities and professional attitude to work well in a multi-professional team.
- To deliver clinical and quality targets agreed both nationally and locally with clinical teams and commissioners.
- To follow patients throughout their clinical pathways.
- On call element of the role.

Organisational

- To work with local managers and professional colleagues in the employing Trust in the efficient running of the service.
- To be subject to the provisions of the Terms and Conditions of Service, be required to observe the Trust's agreed policies and procedures, drawn up in consultation with the profession on clinical matters and to follow the local and national employment and personnel policies and procedures.
- To participate in the Continuous Professional Development and the Trust's appraisal scheme.
- To be aware of the responsibility of all employees to maintain a safe and healthy environment for patients, visitors and staff and attend all relevant health and safety training.
- Ensure that all Trust-wide standards are maintained to improve the quality of total care to all who come into contact with services provided by Shrewsbury and Telford hospital NHS Trust.

This job description is not intended to be exhaustive. The post holder will be expected to carry out any reasonable duties requested of them, appropriate to the grade and role of the post. Duties and responsibilities may vary from time to time in light of changing circumstances and in consultation with the post holder.





Job Description

Job Title:	Specialist in Haematology
Grade:	Specialist
Division:	Clinical Support Services
Responsible to:	Division Medical Director
Professionally Accountable to:	Medical Director
Hours:	10 Programmed Activities
Duration:	Permanent
Salary:	£100,870 - £111,441 per annum [MC70]

Job Summary

The Shrewsbury and Telford Hospital NHS Trust is seeking a Specialist in Haematology who is looking to work towards their Portfolio Pathway and join our growing team, predominantly based at the Royal Shrewsbury Hospital with responsibilities across both hospitals' sites including The Princess Royal Hospital, Telford. The Specialist Doctor role will predominantly entail out-patient based care for new and follow up haematology patients, incorporating both malignant & general Haematology. However, the workforce is increasingly sub-specialised at medical & nursing level, which will also be welcomed for the new appointee upon discussion.

Typically, a full-time colleague will accommodate 3 x clinic sessions and 1-2 x laboratory session(s), with additional sessions in support of Direct Clinical Care. There will be 1 x session for Supporting Professional Activities.

Contribution to a ward rota will be a vital part of this role and will be undertaken on a 1:6 basis. The attending ward physician will see all Haematology in-patients on ward 23, whilst overseeing outlying Haematology patients through an Acute Haematology Nurse (AHN). Outlying care will be provided at the bed side when & if required & upon discussion with the AHN. In patient duties will be supported by a weekly inpatient MDT, and upon informal discussion with the wider team. The ethos for shared responsibility & shared decision making is maintained for in-patient work, especially as care transitions from one colleague to another.

The Specialist will also contribute to a consultative on call rota within & outside core hours, also on a 1:6 basis. The consultative on call is partly aligned with the ward rota.

The Post

The Department

The Department of Haematology operates almost entirely from The O'Connor Haematology Unit, with co-location of Clinic, Day Unit, Nursing & Administrative teams and associated office space. In addition, the senior medical team each have provision of a laboratory office. Each office is shared by 2 x colleagues and accommodates 2 x workstations and a shared microscope.]

The Department of Haematology is based at the Royal Shrewsbury Hospital in a £4.8m Cancer & Haematology Centre which opened in September 2012. The department caters for the patients of Shropshire, Telford & Wrekin and Mid-Wales, a population of 520,000 and provides care to BSH level 2b.

Within the department is a closely knit team of Consultants & Clinical Nurse Specialists offering a broad spectrum of haematological care. Ambulatory Systemic Anti-Cancer Therapy and blood product support is delivered in our day unit with 10 seated treatment stations and 2 side rooms. The day unit side rooms also function as procedural areas for bone marrow biopsy (nurse lead) and administration of intrathecal chemotherapy. The service is co-located with the Lingen Davies Building which houses the Oncology Department, Chemotherapy Day Centre (for Oncological treatment), Radiotherapy suite, Acute Oncology Nurses, Palliative Care Team, Macmillan Information Centre and Benefits Advice Service. A Central Venous Catheter Insertion service is also located with Lingen Davies for both Haematology & Oncology.

In Telford there is a satellite service delivering out-patient care and some treatments in a small day unit. There are plans for significant redevelopment and expansion of the Telford service through the Hospital Transformation Programme.

Workforce

The team consists of 6 Consultant Haematologists working to 4.4 WTE offering the following sub-specialisation alongside a general haematology commitment. Current lead activity and specialists are as follows:

Name	Lead Activity	Specialist Interest
Dr Dewi Eden	Head of Department Trials and Laboratory Lead	Lymphoma, Myeloma and Haemostasis
Dr George Cherian	MDT and Transfusion Lead	Malignant Haematology
Dr Emma Litt	Mortality, Myeloma & Education lead	Myeloma, Non-Malignant Haematology
Dr Stephen McKew	Lymphoma Lead	Lymphoma, Non-Malignant Haematology, Thrombosis and Haemostasis
Current Locum		

The duties are open to negotiation depending on the particular interests of the successful applicant.

Clinical Nurse Specialists

The Haematology service has nine band 7 specialist nurses providing 5.2WTE. The specialist nurses see all new cancer patients as well as run their own follow up clinics. A band 8 Nurse Consultant has recently been appointed with a view to full lone working.

Management Personnel

Dr Dewi Eden
Sally Hodson

Head of Haematology Department
Centre Manager (Surgery, Oncology & Haematology)

Admin & Clerical

4.3WTE Medical secretaries
4WTE Admin and clerical staff

Resources

The appointed Consultant will have office facilities, IT equipment and will be provided with appropriate secretarial support.

Outpatients

The outpatient service is housed in the Haematology department and consists of 5 consulting rooms. Clinics operate daily at Shrewsbury, and on most days at Telford. There is a strong focus on nurse lead activities with most clinical nurse specialists capable of some lone working (examining & prescribing). There are 3 nurse lead bone marrow biopsy lists per week. Our newly appointed Band 8 Nurse Consultant will work towards complete lone working. Each member of the team will undertake 2 clinics on the Shrewsbury site and 1 at Telford. There is a joint ward round of the in-patients on Thursday afternoon, and this is followed by an MDT which considers all new cases of haematological malignancy.

The department is accessible and responsive to both external and internal referrers with 1,500 new cases per year and 14,000 follow-ups. There is a degree of out patient sub-specialisation within both the consultant and nurse specialist teams. All Haematologists will have responsibility for general referrals.

There is close collaboration with allied services including our Clinical Oncology Lead, Dr Chatterjee, and Intervention Radiologist, Dr Stone, for provision of radiotherapy and diagnostic workup. There is a good working relationship with both parties, who see patients expeditiously.

Regionally, the department is supported by the Haematology service at The University Hospital Birmingham which provides a level 3 BSH care, supporting autologous and allogeneic transplantation and CAR-T therapy. Shrewsbury is the second largest external referrer. There is close liaison with the Macmillan Nursing Services and the local Severn Hospice (Lead Consultant Prof D Willis).

The anticoagulant service is led by Dr D Eden but with anticoagulant nurses undertaking the management of oral anticoagulation in the community. There are over 4500 patients managed by the service. There are a small number of patients with congenital coagulation disorders under the care of Dr Eden & Dr McKew and shared care with the Bleeding Disorders Comprehensive Care Centre at the University Hospital, Birmingham.

Inpatients

Ward 23 at the Royal Shrewsbury Hospital is the designated Oncology & Haematology Ward and has 30 beds which includes 8 side rooms, each with ensuite shower & toilet facilities. HEPA filtration is available within 6 of the side rooms. The ward is managed by a Band 7 Nurse and is supported by a junior trust grade doctor and FY1's and APC. A wide spectrum of malignant and non-malignant haematological disorders is treated, and the unit looks after patients to BSH Level 2b. The ward also provides a telephone triage service for unwell patients in the community and retains direct admitting rights. A dedicated flat is available for use, free of charge, for the relatives of patients at the end of life. Within the new HTP the oncology/haematology ward will be moving to a new purpose build ward with 32 beds whereby 80% of these rooms will be en-suite single person rooms.

Multi-Disciplinary Team

The Multi-Disciplinary Team consists of the core Haematology Consultants, Dr Chatterjee for Clinical Oncology, Dr Burroughs for Histopathology and Dr Stone for Radiology. The team meet weekly and offer a stand alone MDT due to the 520,000 patient catchment. There is increasing collaboration with The University of Hospital Birmingham Haematology Malignancy Diagnostic Service (HMDS) for Lymph Node and Bone Marrow Trephine reporting. A business case for a full SLA with the Midlands Integrated Reporting for Haematology-Oncology Service is under way.

Academic and Trials Activity

The Department recruits into both malignant and non-malignant national trials. We have a good relationship with the Clinical Trials Team who support recruitment and management of patients. Dr Eden provides a lead in trial activity, but all consultants are actively involved in trial selection and recruitment. There is a clear and strong ambition to expand our trials portfolio.

Haematology Laboratory Workload

Over 500,000 requests per year are handled by 29 BMSs (17 at RSH, 9 at PRH and 3 at RJAH) and 20 MLA staff (MLAs shared between 2 disciplines) - (476,000 blood counts). There are over 400 marrow biopsies per year, mainly undertaken by the specialist nurse team. There is a single Head BMS in Blood Sciences, with a Deputy Head BMS in Haematology and Blood Bank who are responsible for these departments in all 3 laboratories and who are managerially responsible to the laboratory lead (Dr Eden).

Bone marrow aspirates are reported locally. Flow Cytometry is offered by the Medical School Laboratory at the University of Birmingham and Cytogenetics by the West Midlands Regional Genetics Laboratory at The Birmingham Women's Hospital. Bone Marrow trephine and Lymph Node samples are reported and sent for HMDS work up at The University Hospital Birmingham. Work is ongoing to fully integrate the service. A business case for a full SLA is underway.

Accreditation of Pathology Laboratories

The Haematology & Transfusion Laboratories at Shrewsbury, Telford and Oswestry all have full UKAS accreditation. Other services are also accredited as follows:

Department of Haematology/Blood Transfusion – Full

Department of Histopathology – Full

Department of Clinical Biochemistry – Full

Department of Cytology (PRH) – Full

Department of Microbiology – Full

SUPPORTING SERVICES

Palliative and Supportive Care

A full palliative and supportive care team work within the MDT to provide seamless care to patients and their families. All members of the palliative care nursing team are nurse prescribers and utilise this in everyday practice. The Palliative nursing service has a high profile within the Trust within the clinical areas and at an executive level. The team receive direct referrals from all Consultants.

The Trust has support from a Palliative Care Consultant. The Consultant is the lead for the palliative care MDT and provides a clinic and reviews in patients with complex specialist palliative care needs. The palliative care nursing service is currently provided 9-5 Monday to Friday. Access to palliative care advice for health care professionals out of core hours is provided by the Severn Hospice.

Severn Hospice

The Severn Hospice is located across two sites, one at Shrewsbury and a new build opened in 2009 at Telford. The Trust has strong links with the Hospice and the palliative care CNS's.

The Hamar Centre

This is a purpose built centre on the Shrewsbury site. The centre provides patients with access to level 3 and 4 psychological support and provides access to a Counsellor, Clinical Psychologist and Consultant Psychiatrist. The centre also provides access to a range of complimentary therapy and there is a comprehensive range of information available.

Cancer Support and Information

The Macmillan Cancer Information and Support Centre are based in The Lingen Davies Centre and provide free information to anyone affected by cancer in a relaxed, quiet area. It provides accurate comprehensive and up-to-date information on cancer awareness, specific cancers, treatments, support groups, information about benefits and the cost of cancer support and carer's support.

Job Plan

A formal job plan will be agreed between the successful candidate and their Clinical Director and consultant colleagues, on behalf of the Medical Director within 3 months of starting in post. A full-time job plan is based on a 10 PA working week. The job plan will be reviewed annually and is a prospective agreement that sets out the doctor's duties, responsibilities, and objectives for the coming year. It covers all aspects of a specialist's professional practice including clinical work, teaching, research, education. It will provide a clear schedule of commitments, both internal and external and will include personal objectives, detailing links to wider service improvements and trust strategic priorities.

For a full-time contract, the job plan will be divided on average per week (pro-rata for a part time post) as:

- 9 DCC PA's Programmed Activities (PAs) of Direct Clinical Care - includes clinical activity, clinically related activity and predictable and unpredictable emergency work.
- 1 PA SPA Supporting Professional Activities (SPAs) - includes CPD, audit, teaching and research.

The allocation of PAs is reviewed and may be subject to adjustment when a further diary exercise is undertaken or if the service demands a review of the team job plan.

Any applicant who is unable, for personal reasons, to work full-time will be eligible to be considered for the post. If such a person is appointed, modification of the job content will be discussed on a personal basis with the Trust in consultation with other consultant colleagues.

Timetable

The following provides scheduling details of the clinical activity and clinically related activity components of the appointee's standard working week.

Day	Time	Location	Work	Category	No. of PAs
Monday	AM	RSH	Outpatient Clinic	DCC	1
	PM	RSH	Bone Marrow List	DCC	1
Tuesday	AM	RSH	Prescribing	DCC	1
	PM	RSH	Admin	DCC	1
Wednesday	AM	RSH	Laboratory work	DCC	1
	PM	RSH	SPA	SPA	1
Thursday	AM	RSH	Outpatient Clinic	DCC	1
	PM	RSH	MDT meetings	DCC	1
Friday	AM	RSH	Outpatient Clinic	SPA	1
	PM	RSH	Laboratory work	DCC	1

Unpredictable / emergency on-call work		[1:6]	[1:6]	[DCC]	
Total PAs	Direct clinical care				9
	Supporting professional activities				1

This timetable is indicative only and the formal job plan will be agreed between the successful applicant and their clinical director within 3 months of starting in post.

On-call and cover arrangements

Contribution to a ward rota will be a vital part of this role and will be undertaken on a 1:6 basis. The attending ward physician will see all Haematology in-patients on ward 23, whilst overseeing outlying Haematology patients through an Acute Haematology Nurse (AHN). Outlying care will be provided at the bed side when & if required & upon discussion with the AHN. In patient duties will be supported by a weekly inpatient MDT, and upon informal discussion with the wider team. The ethos for shared responsibility & shared decision making is maintained for in-patient work, especially as care transitions from one colleague to another.

The Specialist will also contribute to a consultative on call rota within & outside core hours, also on a 1:6 basis. The consultative on call is partly aligned with the ward rota.

Annual and Study leave is coordinated internally and will be accommodated with 6 weeks' notice. Internal swapping of on call commitments is permitted and based on informal discussion. The senior medical team are highly supportive of each other in this context. The same support will be extended to the appointee.

Rota Structure

See above for commentary regards the rota structure.

The post-holder will be expected to contribute to the 1:6 full-shift rota. The rota is compliant with the terms and conditions of the Specialist Grade contract 2021 with an even spread of long days and nights. The post holder will be 1 of the 6 doctors contributing to the full shift rota with a weekend frequency of 1:6 (Friday, Saturday & Sunday with 1:6 night shifts across the working week and is prospectively covered for annual and study leave.

General Conditions

Annual Leave

Doctors upon first appointment to the Specialist grade shall be entitled to annual leave at the rate of 27 days a year.

Doctors who have completed a minimum of two years' service in the Specialist grade or Specialty Doctor grade and/or in equivalent grades or who had an entitlement to 32 days of annual leave a year or more in their immediately previous appointments shall be entitled to annual leave at the rate of 32 days per year.

Doctors who have completed a minimum of seven years' service in the Specialist or Specialty Doctor grade and/or equivalent grades shall receive an additional day of annual leave and shall be entitled to annual leave at the rate of 33 days per year.

Study Leave

Study leave includes but is not restricted to participation in:

- Study, usually but not exclusively or necessarily on a course or programme
- Research
- Teaching
- Examining or taking examinations
- Visiting clinics and attending professional conferences
- Training

The appointee will be entitled to 30 days of Study Leave across a 3 year fixed period.

Research

It is usual for the Trust to be participating in many research projects at any time. Every effort would be made to accommodate a particular research interest you may have, particularly if trainee members of the department could be incorporated in the methodological and practical stages.

Audit

Great importance is placed upon audit within the Shrewsbury and Telford Hospital NHS Trust and you will be expected to contribute to this as part of your role. The Trust has a fully staffed Audit Department at both hospitals with extremely well-organised teams.

Appraisal, Revalidation and Mentorship

- The Trust has the required arrangements in place, to ensure that all Doctors have an annual appraisal with a trained appraiser and supports all Doctors going through the revalidation process.
- The Trust supports the Royal College of Physicians Guidance on provision of mentors for new Consultants, in line with GMC recommendations. This will be provided within the Trust.
- We will require you to register SaTH as your designated body via the GMC to ensure that you are set up on the Premier IT Revalidation e-Portfolio (PReP) Revalidation System. We will complete this as soon as possible upon your commencement with the Trust.
- The Trust also supports the requirements for continuing professional development and is committed to providing time and financial support for these activities.
- A formal review of the job plan will be performed at least annually. Appropriate educational and training needs will be supported by the Trust, as agreed with the LNC (for example, the approval and funding of study leave). An annual job plan review at individual and departmental level is being introduced. You will be expected to participate in this exercise.
- We will require you to register SaTH as your designated body via the GMC to ensure that you are set up on the Equiniti Revalidation System. We will complete this as soon as possible upon your commencement with the Trust.
- The Trust also supports the requirements for continuing professional development and is committed to providing time and financial support for these activities.

Accommodation

The Trust offers single residential accommodation for medical staff depending on availability. The Trust only provides single accommodation so private rental would need to be arranged for family accommodation.

Other Facilities

There is an active Doctors Mess run by the Junior Doctors Mess Committee which organise social events,

parties, outings etc. There are on-site fitness centres (a membership fee is payable) available to all members of staff.

Office and Secretarial Support

The post holder will have full-time secretarial support with an adequately equipped office that will include a computer with access to Trust IT facilities.

Staff Benefits

There are a number of staff benefits schemes which attract tax reductions if joined. This includes a discount on the staff car parking charge, staff gym membership, on-site crèche/childcare provision and access to NHS Discounts schemes.

Health & Safety

As an employee of the Trust you have a responsibility to:

- Take reasonable care of your own health and safety and that of any other person who may be affected by your acts or omissions at work, and ensuring a COVID secure workplace for the team.
- Co-operate with the Trust in ensuring that Statutory Regulations, Codes of Practice, Local Policies and Departmental Health and Safety Rules are adhered to.
- To not intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety.

Infection Prevention and Control

The prevention and management of acquired infection is a key priority for the Trust. Any breach of Infection Control Policies is a serious matter which may result in disciplinary action. As an employee of the Trust you have a responsibility to:

- Ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself.
- Be aware of Infection Prevention and Control Policies, Practices and Guidelines appropriate for your duties and you must follow these at all times to maintain a safe environment for patients, visitors and staff.
- Maintain an up-to-date knowledge of Infection Prevention and Control, Policies, Practices and Procedures through attendance at annual mandatory updates and ongoing continuing professional development.
- Challenge poor infection prevention and control practices of others and to report any breaches, using appropriate Trust mechanisms (e.g. incident reporting policy).

Information Governance

The Trust is committed to compliance with Information Governance standards to ensure that all information is handled legally, securely, efficiently and effectively. You are required to comply with the Trust's Information Governance policies and standards. Failure to do so may result in action being taken in accordance with the Trust's Disciplinary Procedure.

- Confidentiality and Security - Your attention is drawn to the confidential nature of information collected within the NHS. Whilst you are employed by the Trust you will come into contact with confidential information and data relating to the work of the Trust, its patients or employees. You are bound by your conditions of service to respect the confidentiality of any information you may come into contact with which identifies patients, employees or other Trust personnel, or business information of the Trust. You also have a duty to ensure that all confidential information is held securely at all times, both on and off site.
- Disclosure of Information - The unauthorised use or disclosure of information relating to the Trust's

activities or affairs, the treatment of patients or the personal details of an employee, will normally be considered a serious disciplinary offence which could result in dismissal. Upon leaving the Trust's employment and at any time thereafter you must not take advantage of or disclose confidential information that you learnt in the course of your employment. Unauthorised disclosure of any of this information may be deemed as a criminal offence. If you are found to have permitted the unauthorised disclosure of any such information, you and the Trust may face legal action.

- Information Quality and Records Management - You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

Professional Standards and Performance Review

As an employee of the Trust you have a responsibility to:

- Participate in statutory and mandatory training as appropriate for the post.
- Maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct.
- Take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates.
- Participate in the Trust's appraisal processes including identifying performance standards for the post, personal objective setting and the creation of a personal development plan in line with the NHS Knowledge and Skills Framework outline for the post.

Safeguarding Children and Vulnerable Adults

We all have a personal and a professional responsibility within the Trust to identify and report abuse. This may be known, suspected, witnessed or have raised concerns. Early recognition is vital to ensuring the patient is safeguarded; other people (children and vulnerable adults) may be at risk. The Trust's procedures must be implemented, working in partnership with the relevant authorities. The Sharing of Information no matter how small is of prime importance in safeguarding children, young people and vulnerable adults.

As an employee of the Trust, you have a responsibility to ensure that:

- You are familiar with and adhere to the Trust's Safeguarding Children Procedures and Guidelines.
- You attend Safeguarding Awareness Training and undertake any additional training in relation to safeguarding relevant to your role.

Social Responsibility

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills and our engagement with the local community so that we can make a positive contribution to society. As an employee of the Trust, you have a responsibility to take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport, and waste.

Continuous Improvement

The Shrewsbury and Telford Hospital NHS Trust is committed to creating a culture that puts Continuous Improvement at the forefront of our transformational journey and our aim is to empower colleagues at all levels have the confidence, capability, passion, and knowledge, to test changes and make improvements at SaTH and in the communities we serve.

Following a successful five-year partnership with the Virginia Mason Institute in the USA, SaTH continues to further develop and embed the Trust's approach to Continuous Improvement at all levels of the organisation. You will be supported by an Improvement Hub, which will provide the necessary expertise to support you make improvements, while also providing training at various stages of your time at SaTH, as part of your continuing professional development.

No Smoking Policy

There is a no smoking policy in operation within the Trust. Smoking within the Trust's premises or within the Trust's grounds is not permitted.

Miscellaneous

This job description is an outline of the key tasks and responsibilities of the post and is not intended to be an exhaustive list. The job may change over time to reflect the changing needs of the Trust and its services as well as the personal development.





Person Specification

The following pages contain a description of the qualifications, skills, experience, knowledge and other attributes a candidate should ideally possess to successfully perform this role.



QUALIFICATIONS

CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> MBBS, MBChB or equivalent medical qualification 	✓	

ENTRY CRITERIA

CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Full Registration and a licence to practise with the General Medical Council (GMC) Shall have completed a minimum of 12 years' medical work (either continuous period or in aggregate) since obtaining a primary medical qualification of which a minimum of six years should have been in Haematology in the Specialty Doctor and/or closed SAS grades. Equivalent years' experience in a relevant specialty from other medical grades including from overseas will also be accepted. 	✓	
Ability to undertake laboratory duties	✓	

GENERIC CAPABILITIES FRAMEWORK

Professional Values & Behaviours

ESSENTIAL CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Practises with the professional values and behaviours expected of all doctors as set out in GMC Good Medical Practice and the Generic Professional Capabilities Framework (or equivalent for dentists). Demonstrates the underpinning subject-specific competences i.e., knowledge, skills and behaviours relevant to the role setting and scope. Clinically evaluates and manages a patient, formulating a prioritised differential diagnosis, initiating an appropriate management plan, and reviewing and adjusting this depending on the outcomes of treatment. Critically reflects on own competence, understands own limits, and seeks help when required. Communicates effectively and able to share decision-making with patients, relatives and carers; treats patients as individuals, promoting a person-centred approach to their care, including self-management. Respects patients' dignity, ensures confidentiality and appropriate 	✓ ✓ ✓ ✓ ✓	

communication where potentially difficult or where barriers exist, e.g., using interpreters and making adjustments for patients with communication difficulties		
• Demonstrates key generic clinical skills around the areas of consent; ensuring humane interventions, prescribing medicines safely and using medical devices safely.	✓	
• Adheres to professional requirements, participating in annual appraisal and reviews of performance and progression.	✓	
• Awareness of legal responsibilities relevant to the role, such as around mental capacity and deprivation of liberty; data protection; equality and diversity.	✓	
• Applies basic principles of public health; including population health, promoting health and wellbeing, work, nutrition, exercise, vaccination and illness prevention, as relevant to their specialty.	✓	

Leadership & Team Working

CRITERIA	ESSENTIAL	DESIRABLE
• Awareness of their leadership responsibilities as a clinician and demonstrates appropriate leadership behaviour; managing situations that are unfamiliar, complex, or unpredictable and seeking to build collaboration with, and confidence in, others.	✓	
• Demonstrates understanding of a range of leadership principles, approaches and techniques so can adapt leadership behaviours to improve engagement and outcomes – appreciates own leadership style and its impact on others.	✓	
• Develops effective relationships across teams and contributes to work and success of these teams – promotes and participates in both multidisciplinary and interprofessional team working.	✓	
• Critically reflects on decision-making processes and explains those decisions to others in an honest and transparent way.	✓	
• Demonstrates ability to challenge others, escalating concerns when necessary.	✓	
• Develops practice in response to changing population health need, engaging in horizon scanning for future developments.	✓	

Patient Safety & Quality Improvement

CRITERIA	ESSENTIAL	DESIRABLE
• Takes prompt action where there is an issue with the safety or quality of patient care, raises and escalates concerns, through clinical governance systems, where necessary.	✓	
• Demonstrates understanding of the basic principles of audit, clinical risk management, evidence-based practice, patient safety and clinical quality improvement initiatives	✓	

<ul style="list-style-type: none"> • Applies basic human factors principles and practice at individual, team, organisation, and system levels. 	✓	
<ul style="list-style-type: none"> • Collaborates with multidisciplinary and interprofessional teams to manage risk and issues across organisations and settings, with respect for and recognition of the roles of other health professionals. 	✓	
<ul style="list-style-type: none"> • Advocates for, and contributes to, organisational learning. 	✓	
<ul style="list-style-type: none"> • Reflects on personal behaviour and practice, responding to learning opportunities. 	✓	

Safeguarding Vulnerable Groups

CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Recognises and takes responsibility for safeguarding children, young people, and adults, using appropriate systems for identifying, sharing information, recording and raising concerns, obtaining advice and taking action. 	✓	
<ul style="list-style-type: none"> • Applies appropriate equality and diversity legislation, including disability discrimination requirements, in the context of patient care. 	✓	

Education & Training

CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Critically assesses own learning needs and ensures a personal development plan reflects both clinical practice and relevant generic capabilities. 	✓	
<ul style="list-style-type: none"> • Promotes and participates in individual and team learning; supporting the educational needs of individuals and teams for uni-professional, multidisciplinary and interprofessional learning. 	✓	
<ul style="list-style-type: none"> • Identifies and creates safe and supportive working and learning environments. 	✓	
<ul style="list-style-type: none"> • Takes part in patient education. 	✓	

Research & Scholarship

CRITERIA	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Keeps up to date with current research and best practice in the individual's specific area of practice, through appropriate continuing professional development activities and their own independent study and reflection. Critically appraises and understands the relevance of the literature, conducting literature searches and reviews; disseminates best practice including from quality improvement projects. Communicates and interprets research evidence in a meaningful way for patients to support shared decision-making. Works towards identifying the need for further research to strengthen the evidence base or where there are gaps in knowledge, networking with teams within and outside the organisation Locates and uses clinical guidelines appropriately. 	<div>✓</div> <div>✓</div> <div>✓</div> <div>✓</div> <div>✓</div>	

Our Vision and Values

The Shrewsbury and Telford Hospital NHS Trust is an organisation that strives to provide high quality, safe care for our patients in an environment which our staff are proud to work in

Our Vision:

“To provide excellent care for the communities we serve”

Our Values:



About our Vision

We believe that by adhering to our Vision and working with our Values in mind we can behave in a way which will ensure the right results for the people that matter most – our patients and their families.

About our Values

Our Trust Values provide a guide for our daily lives which we are all expected to uphold, both at work and when we are representing the Trust.

Our Values were developed by staff and our patients, so they represent what is important to us within the organisation and the way we should all behave towards patients, carers, visitors, partners and each other.

You will see our Values throughout the Trust; they are not just words on a page, they represent what we are about here at SaTH. We want patients and their families to say that the care and service they receive from all of us is consistently high-quality, safe, effective and personalised, so the feelings behind the Values shouldn't come as a surprise to anyone working in the NHS.

The reason why it is important that they are clearly written down is so we all know what's expected, and none of us are surprised if we are asked to explain any unacceptable behaviour.