

## JOB DESCRIPTION

<b>POST TITLE:</b>	<b>Senior Specialist CYP Asthma Practitioner</b>
<b>BAND:</b>	8a
<b>HOURS:</b>	37.5 hours per week (1 WTE) The post will be offered, on a secondment/fixed-term basis for 20 months
<b>RESPONSIBLE TO:</b>	Non-medical consultant for CYP – Asthma and Allergy ICS CYP Asthma project - Clinical Lead
<b>ACCOUNTABLE TO:</b>	Lead Nurse –Women and Children’s

Shrewsbury and Telford Hospitals NHS Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

### Job Purpose:

The ICS CYP Asthma Clinical Network project’s main aim, is to form a clinical network for asthma professionals across Shropshire and Telford & Wrekin, enabling work with other stakeholders, to deliver improved outcomes for Children and Young People (CYP) with an asthma diagnosis. The post holder will work with this network to lead on delivering improved outcomes for CYP with asthma or preschool wheeze.

This post will be responsible for the provision of high-quality clinical advice to drive the ambitions to improve outcomes for Children and Young People as set out by the National Bundle of Care for CYP with Asthma. They will establish diagnostic hubs within two PCN’s and will evaluate the improved outcomes for children seen within the diagnostic hub. Initially the post holder will be based within the diagnostic hubs based within the two PCN’s identified within the Pilot phase of the project. However, with time this may expand.

The project will focus on adopting a whole system approach working with GP surgeries, families, acute hospitals, local authorities, schools and other local partners and stakeholders across the ICS to develop and improve the quality and value of healthcare services for CYP with asthma.

The post holder will be a recognised expert in the specialty. They will work initially with our early adopter GP practices, on increasing the proportion of asthma annual review to CYP with asthma, reducing emergency hospital attendances and admissions amongst CYP with asthma and preschool wheeze as well as targeting some of the vulnerable and high risk CYP with specialist asthma education programmes.

### Main Duties and Responsibilities

1. To lead and develop improved outcomes for children and young people with asthma working with clinical leads across the ICS and through the local asthma network and provide clinical leadership across the asthma programme of work.
2. Working alongside the ICS Clinical Lead for Asthma, lead on delivering the commitments set out in the National Bundle of Care for CYP with asthma across the ICS.
3. Build and maintain a high-profile professional leadership role across the ICS inclusive of clinical governance and a commitment to high-quality, evidenced based practice, ensuring health colleagues

treating CYP with asthma have access to the appropriate level of asthma training, contributing to the development, roll out and delivery of training and education.

4. Work in conjunction with the clinical leads, to lead on improvements in patient pathways, policies, clinical standards, and quality of care.
5. Develop partnerships across the ICS both vertically through healthcare and horizontally with other arm's length bodies. Liaise with education authorities to promote Asthma Friendly Schools and work with social services and public health bodies to improve messaging and support for school nurses, health visitors, social workers and CYP and their families.
6. Establish relationships through primary, secondary, and tertiary care to ensure high quality of care throughout the system.
7. To champion the principle of making clinical leadership and engagement in improving person centred care central to discussions and decisions across commissioning.
8. To take a lead role in the establishment of diagnostic pathways.
9. To provide leadership around technological support and solutions to aid improved asthma control

### **Communication**

1. To liaise with the ICS clinical leads, develop excellent clinical partnerships with and provide advice to, local arms-length bodies including Health Education England (HEE), Local Authorities and Office for Health Improvement (OHID) as required.
2. To work closely with clinical networks to deliver objectives.
3. To deliver a range of targeted proactive training and education sessions with multi agency children's workforce/professionals and other stakeholders.
4. Promote and support escalation in ICS systems where asthma outcomes/pathways of care require improvement to meet national standards.
5. Work with Local Systems to support them with transforming asthma services for children and young people and delivering on local plans. This will include working with local systems supported through by Children and Young People's Transformation Programme.
6. Connect with other ICS leads practitioners to share knowledge, learning and best practice.

### **People Management**

1. To recruit, train and develop junior staff and to carry out at least annually an appraisal, objective setting, and personal development planning meeting.
2. Maintaining own professional development and requirement to take part in appraisal and KSF process

### **Research & Development Activity**

1. Required to undertake R&D activity as required for service development.

2. Review and analysis of data, understanding of health inequalities and supporting areas in the ICS with poorer outcomes.
3. Understanding differences and gaps in services/pathways across the ICS and supporting areas of concern with 'levelling up'.
4. Champion adherence to national guidelines and good practice across the ICS.
5. To conduct gap analysis against national guidelines.

### **Clinical and Practice Governance**

1. Observe and maintain strict confidentiality with regards to any patient/family/staff/records and information in line with the requirements of the Data Protection Act.
2. Any data that is taken/shared as part of a phone call or transported, faxed or transferred electronically must be undertaken with regard to the Trust Information Governance and Information Security policies.
3. The post holder must adhere to the Trust risk assessment and risk management processes.
4. It is a condition of your employment that you are currently registered with the relevant regulatory body and it is your responsibility to maintain your professional registration.
5. Undertake mandatory training and any other training relevant to the role as required by Shrewsbury and Telford Hospitals NHS Trust.
6. The post holder must participate in clinical and other audits as required.
7. Provide patients and their families /carers with information on standards they should expect from the team.
8. Participate in clinical supervision on a regular basis.
9. The post holder is required to participate in relevant emergency preparedness process for their team.

### **Health & Safety**

As an employee of the Trust you have a responsibility to:

- take reasonable care of your own Health and Safety and that of any other person who may be affected by your acts or omissions at work; and
- co-operate with the Trust in ensuring that statutory regulations, codes of practice, local policies and departmental health and safety rules are adhered to; and
- not intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety.

### **Infection Prevention and Control**

The prevention and management of acquired infection is a key priority for the Trust. Any breach of infection control policies is a serious matter which may result in disciplinary action. As an employee of the Trust you have a responsibility to:

- ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself; and

- be aware of infection prevention and control policies, practices and guidelines appropriate for your duties and you must follow these at all times to maintain a safe environment for patients, visitors and staff; and
- maintain an up to date knowledge of infection prevention and control, policies, practices and procedures through attendance at annual mandatory updates and ongoing continuing professional development; and
- challenge poor infection prevention and control practices of others and to report any breaches, using appropriate Trust mechanisms (e.g. incident reporting policy).

### **Information Governance**

The Trust is committed to compliance with Information Governance standards to ensure that all information is handled legally, securely, efficiently and effectively. You are required to comply with the Trust's Information Governance policies and standards. Failure to do so may result in action being taken in accordance with the Trust's Disciplinary Procedure.

- **Confidentiality and Security** - Your attention is drawn to the confidential nature of information collected within the NHS. Whilst you are employed by the Trust you will come into contact with confidential information and data relating to the work of the Trust, its patients or employees. You are bound by your conditions of service to respect the confidentiality of any information you may come into contact with which identifies patients, employees or other Trust personnel, or business information of the Trust. You also have a duty to ensure that all confidential information is held securely at all times, both on and off site.
- **Disclosure of Information** - The unauthorised use or disclosure of information relating to the Trust's activities or affairs, the treatment of patients or the personal details of an employee, will normally be considered a serious disciplinary offence which could result in dismissal. Upon leaving the Trust's employment and at any time thereafter you must not take advantage of or disclose confidential information that you learnt in the course of your employment. Unauthorised disclosure of any of this information may be deemed as a criminal offence. If you are found to have permitted the unauthorised disclosure of any such information, you and the Trust may face legal action.
- **Information Quality and Records Management** - You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

### **Professional Standards and Performance Review**

As an employee of the Trust you have a responsibility to:

- participate in statutory and mandatory training as appropriate for the post; and
- maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct; and
- take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates; and
- participate in the Trust's appraisal processes including identifying performance standards for the post, personal objective setting and the creation of a personal development plan in line with the KSF outline for the post.

### **Safeguarding Children and Vulnerable Adults**

- We all have a personal and a professional responsibility within the Trust to identify and report abuse. This may be known, suspected, witnessed or have raised concerns. Early recognition is vital to ensuring the patient is safeguarded; other people (children and vulnerable adults) may be at risk. The Trust's procedures must be implemented, working in partnership with the relevant authorities. The Sharing of Information no matter how small is of prime importance in safeguarding children, young people and vulnerable adults.
- As an employee of the Trust you have a responsibility to ensure that:
  - you are familiar with and adhere to the Trusts Safeguarding Children procedures and guidelines.
  - you attend safeguarding awareness training and undertake any additional training in relation to safeguarding relevant to your role.

### **Social Responsibility**

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills and our engagement with the local community so that we can make a positive contribution to society. As an employee of the Trust you have a responsibility to take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport and waste.

### **Continuous Improvement**

The Trust is committed to creating a culture that puts Continuous Improvement at the forefront of our transformational journey and our aim is to empower staff at all levels to have the confidence, capability, passion and knowledge, to test changes and make improvements at the Trust and the communities we serve. Following a successful five-year partnership with the Virginia Mason Institute in the USA, the Trust continues to further develop and embed the Trust's approach to Continuous Improvement at all levels of the organisation. You will be supported by an Improvement Hub, which will provide the necessary expertise to support you to make improvements, whilst also providing training at various stages of your time at the organisation, as part of your continuing professional development.

### **General**

This job description is a summary of the main responsibilities of the post holder, and not an exhaustive list of duties to be undertaken. The duties may be redefined in accordance with the demands of the service. Any redefinition will be subject to discussion between yourself and your manager and be within your level of competence.

I confirm that I have read and understood this job description and that it is a true reflection of my duties. I have been given an opportunity to discuss the contents and implications with my manager and undertake to maintain existing skills and to consolidate these with further training to comply with all areas of my post.

Manager	Post holder
Signature	Signature
Date	Date

**Date: July 2022**