Partnering Ambitious Caring Trusted

The Shrewsbury and Telford Hospital NHS Trust

RESEARCH NURSE / AHP

Candidate Pack

Job Summary

This summary has been generated using AI to provide a clear and accessible overview of the role. It is intended to support candidates who may find the full job description harder to read. Our goal is to make the application process more accessible and inclusive for everyone

- This role is based in the Research & Innovation Department at Shrewsbury and Telford Hospital NHS Trust.
- You will help find and support patients who take part in research studies, including checking if they can join and helping them understand what's involved.
- You will look after patients during their time in the study, including helping with appointments, collecting samples, and entering data.
- You will work with doctors, nurses, and other staff to make sure everything runs smoothly.
- You will also help teach others about research and keep learning new skills yourself.
- You may need to travel between hospital sites or into the community as part of your work.

Job Description

Job title:	Research Nurse / AHP
Grade:	6
Site:	Hollinswood House, Telford
Accountable to:	Senior Research Sister
DBS required:	Yes

Main Duties

The post holder will be based in the Research & Innovation Department, at Shrewsbury & Telford Hospital NHS Trust. The post holder will therefore be expected to work across both sites: The Princess Royal Hospital, Telford and The Royal Shrewsbury Hospital as required and also out in the community if required to do so.

The post holder will assist and support the department in the effective recruitment and co-ordination of patients entered into complex research studies whilst taking overall responsibility for the day to day running of epidemiology and less complex treatment trials.

The post is intended to support the Trust trial portfolio, across all specialties including but not limited to oncology, haematology, gastroenterology, cardiovascular.

Responsibilities to include:

- identifying patients through screening of notes/ histologies/MDT's;

- participating in the informed consent process; co-ordinating patient's treatment and FU;
- supporting and monitoring patients;
- collecting data and data entry.

The post holder will work closely with senior research staff, the medical team, Clinical Nurse Specialists. The postholder will liaise with relevant Research Network staff as appropriate.

Clinical and Research

- Autonomously manage his/her caseload of patients, whilst working as part of a multidisciplinary team. Maintain effective communication with patients, carers and professionals to ensure service delivery.
- Identify patients suitable for entry into clinical trials by screening notes/histologies/consultant referrals and attending clinics as appropriate.
- Evaluate patient eligibility for clinical trials entry co-ordinating pre-study tests, obtaining results and arranging appropriate appointments according to trial protocol.
- Respond sensitively to the needs of patients and their families and carers and take action as appropriate.
- Take an active role in the informed consent process, ensuring patients are fully informed prior to entry in any clinical trial programme. Where appropriately competent and formally delegated to do so, gain written consent to interventional and non-interventional studies.
- Act as a resource and support to patients and their relatives, explaining all aspects of clinical trials and relevant cancer treatments.
- Randomise consenting patients, complete all paperwork, inform patient of treatment allocation and arrange allocated treatment.
- Provide continuity of care for patients and their carers throughout the trial programme. Provide specific advice and support as appropriate.
- Collect any samples required as part of the clinical trials and ensure safe and appropriate management and storage of specimens.
- Collect trial data and relevant adverse events and report any unusual side effects and Serious Adverse Events
- Maintain adequate patient records and ensure all relevant information is documented in the patient's medical records.
- Accurately complete paper and electronic Clinical Report Forms (CRFs).
- Ensure accrual data is recorded and computerised records are completed as required.
- Implement and adhere to the principles of Clinical Trials GCP (Good Clinical Practice).
- Keep up to date with current practices for phlebotomy and other relevant clinical skills.
- Act as a role model for excellence in clinical research.

- Proactively work with the team lead, trust lead research nurse and R&I manager and PIs to improve recruitment, efficiency and effectiveness.
- Participate in continuing professional development
- Undertake any other tasks as deemed appropriate/necessary by the team lead, trust lead research nurse and R&I manager.

Organisational / Management

- Work with senior research staff, PIs and Specialty Network staff to promote recruitment into national portfolio research across the Trust
- Liaise with other departments and wards at the site/s, in order to promote a good working environment, integration of research within and open channels of communication.
- Participate in training and education of other health professionals, patients and carers and outside agencies as appropriate.
- Report to the PI/ Team Lead, Trust Lead Research Nurse and R&I any areas of clinical or managerial concern.

Education and Training

- Attend Clinical Research training programmes, Trust mandatory training and other relevant education and training days/programmes as appropriate.
- Attend trial investigator/research nurse meetings and conferences when required.
- Maintain awareness of current advances in, research and nursing practice and use this knowledge to maintain high standards of care for patients.

Professional

- Work within the policies, procedures and financial guidelines of the Trust.
- Work to meet the objectives of the Clinical Trials Team and the Cancer Research Network.
- Work within current professional guidelines
- Responsible for maintaining a professional profile.
- Undertake Knowledge and Skills Framework Personal Development Review to identify organisational, professional, and personal objectives and development needs.

Person Specification

	Essential	Desirable
Qualifications	• Relevant Professional registration • Evidence of continuous personal, professional and academic development • Significant post-registration clinical experience in such areas as gastroenterology, cardiology, respiratory, neurology and critical care • Ability to transfer clinical skills and knowledge to other specialties • Communication skills training	• Accredited NIHR GCP training • Accredited Informed consent training • Advanced communication skills training
Experience and knowledge	• Ability to demonstrate a sound understanding of clinical research in practice • Evidence of a high commitment to CPD • Able to demonstrate relevant in depth specialised nursing experience post qualification • Able to use Microsoft Office	

	• Knowledge and experience of handling complex relationships • Experience of collaborating with other agencies	
Skills	• Strong motivation to work within research • Excellent communication and interpersonal skills • Evidence of accuracy to detail in data collection • Flexible, hard working and self motivated • Ability to work autonomously and as a member of a small team, as well as part of the wider multidisciplinary team • Proven ability to work across boundaries, integrating with multidisciplinary staff in relation to clinical trials • Ability to organise, prioritise and coordinate work • Caring and empathic	

General conditions

As they undertake their duties, all our people are required to uphold and demonstrate the Trust's core values of: Partnering, Ambitious, Caring and Trusted. Collaboration and partnership are also central to our approach in delivering our fundamental activities of patient care, teaching, and research.

Health and safety

As an employee of the Trust, you have a responsibility to:

- take reasonable care of your own Health and Safety and that of any other person who may be affected by your acts or omissions at work; and
- co-operate with the Trust in ensuring that statutory regulations, codes of practice, local policies and departmental health and safety rules are adhered to; and
- not intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety

Infection prevention and control (IPC)

The prevention and management of acquired infection is a key priority for the Trust. As an employee of the Trust, you have a responsibility to:

- ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself; and
- be aware of infection prevention and control policies, practices, and guidelines appropriate for your duties and you must follow these at all times to maintain a safe environment for patients, visitors and colleagues; and
- maintain an up-to-date knowledge of infection prevention and control, policies, practices, and procedures through attendance at annual mandatory updates and ongoing continuing professional development; and
- challenge poor infection prevention and control practices of others and to report any breaches, using appropriate Trust mechanisms (e.g. incident reporting policy)

Information governance

The Trust is committed to compliance with Information Governance standards to ensure that all information is handled legally, securely, efficiently, and effectively. You are required to comply with the Trust's Information Governance policies and standards.

Confidentiality and Security - Your attention is drawn to the confidential nature of information collected within the NHS. Whilst you are employed by the Trust you will come into contact with confidential information and data relating to the work of the Trust, its patients or employees. You are bound by your conditions of service to respect the confidentiality of any information you may come into contact with which identifies patients, employees or other Trust personnel, or business information of the Trust. You also have a duty to ensure that all confidential information is held securely at all times, both on and off site.

Disclosure of Information - To ensure that information is only shared with the appropriate people in appropriate circumstances, care must be taken to check the recipient has a legal basis for access to the information before releasing it. Upon leaving the Trust's employment and at any time thereafter you must not take advantage of or disclose confidential information that you learnt in the course of your employment, to protect yourself and the Trust from any possible legal action.

Information Quality and Records Management - You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

Professional standards and performance review

As an employee of the Trust, you have a responsibility to:

- participate in continuous personal development including, statutory and mandatory training as appropriate for the post; and
- maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct; and
- take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates

Safeguarding children and vulnerable adults

We all have a personal and a professional responsibility within the Trust to identify and report abuse. This may be known, suspected, witnessed or have raised concerns. Early recognition is vital to ensuring the patient is safeguarded; other people (children and vulnerable adults) may be at risk. The Trust's procedures must be implemented, working in partnership with the relevant authorities. The Sharing of Information no matter how small is of prime importance in safeguarding children, young people and vulnerable adults.

- As an employee of the Trust you have a responsibility to ensure that:
    - you are familiar with and adhere to the Trusts Safeguarding Children procedures and guidelines.
    - you attend safeguarding awareness training and undertake any additional training in relation to safeguarding relevant to your role.

Social responsibility

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills, and our engagement with the local community so that we can make a positive contribution to society. As an employee of the Trust, you have a responsibility to take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport and waste.

Continuous improvement

The Shrewsbury and Telford Hospital NHS Trust is committed to creating a culture that puts Continuous Improvement at the forefront of our transformational journey and our aim is to empower colleagues at all levels have the confidence, capability, passion, and knowledge, to test changes and make improvements at SaTH and in the communities we serve.

Following a successful five-year partnership with the Virginia Mason Institute in the USA, SaTH

continues to further develop and embed the Trust's approach to Continuous Improvement at all levels of the organisation. You will be supported by an Improvement Hub, which will provide the necessary expertise to support you make improvements, while also providing training at various stages of your time at SaTH, as part of your continuing professional development.

Equal opportunities and diversity

The Shrewsbury and Telford Hospital NHS Trust is striving towards being an equal opportunities employer. No job applicant or colleague will be discriminated against on the grounds of race, colour, nationality, ethnic or national origin, religion or belief, age, sex, marital status or on the grounds of disability or sexual preference.

Selection for training and development and promotion will be on the basis of an individual's ability to meet the requirements of the job.

The Shrewsbury and Telford Hospital NHS Trust the post-holder will have personal responsibility to ensure they do not discriminate, harass, bully, or contribute to the discrimination, harassment or bullying of a colleague or colleagues, or condone discrimination, harassment or bullying by others.

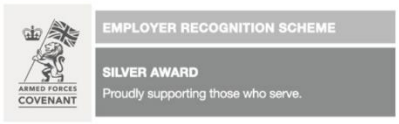
The post-holder is also required to co-operate with measures introduced to ensure equality of opportunity.


disability
confident
LEADER

Apprenticeships
Good for our Business

POSITIVE ABOUT DISABLED PEOPLE

we're supporting
AGE POSI+IVE

Stonewall
DIVERSITY
CHAMPIONS

ARMED FORCES COVENANT
EMPLOYER RECOGNITION SCHEME
SILVER AWARD
Proudly supporting those who serve.

SUPPORTING PARENTS OF PREMATURE BABIES
CHARTER MARK
EMPLOYER WITH HEART
THE SMALLEST THINGS

MINDFUL
EMPLOYER

MISCARRIAGE ASSOCIATION
Proud to have signed
The Pregnancy
Loss Pledge

VETERAN
AWARE

STEP
INTO
HEALTH